RND Consultants, Inc.

Right of Way Agent – South Carolina Office

Position Description

RND Consultants, Inc. is a small and growing company providing engineering, real estate, and construction solutions to public and private clients with a focus in transportation and real estate development. We are currently seeking a **Right-of-Way Agent** to assist our real estate team. The Right of Way Manager agent will research, negotiate, and assist with the purchase or lease of land required for construction projects.

We are seeking qualified applicants who will:

Assist with the real estate acquisitions and license agreements for our public-sector clients. The successful candidate will be a self-starter with good interpersonal skills who is comfortable working in a team environment managing projects and working closely with our transportation and municipal clients. Day-to-day responsibilities include:

- Reviewing engineering plans, titles, and public records to identify proposed land impacts and property rights needed for construction
- Coordinating and working closely with owners, developers, business partners, title examiners, appraisers, and attorneys
- Coordinating and reviewing environmental assessment reports, titles, and appraisals
- Preparing and maintaining a real estate tracking system and schedules for properties
- Preparing and coordinating license agreements
- Negotiating real estate acquisitions with property owners
- Familiar with the FTA/FHWA Federal Real Estate Guidelines (desirable but not a requirement)
- Knowledge of the State Uniform Act and Federal Relocation Regulations (desirable but not a requirement)
- Knowledge of the eminent domain process (desirable but not a requirement)

Education and Experience:

- Bachelor's degree from accredited university (engineering or real estate preferred) but not required
- 3-5 years (+) professional experience in similar role
- Proficiency with MS Office systems
- GIS capabilities is desired but not required
- Ability to handle fast paced environment, multi-task, with critical attention to detail
- Requires effective communication skills, team player, self-motivator, and independent worker
- Ability to interact with staff, vendors, other departments, senior management, and Client

WHAT YOU'LL FIND:

RND Consultants, Inc. offers a unique company culture with a corporate commitment to a maintaining a positive work/life balance experience and work flexibility. RND Consultants, Inc. is a Woman-Owned/Disadvantaged/Small Business(W/D/SBE) certified firm that provides excellent compensation and comprehensive benefits packages, including career advancement opportunities, outstanding training opportunities, 401k Plan and health, dental, and life insurance. If this is the career path of your choice, please submit your resume below. RND is proud to be an EEO/AA Employer. M/F/D/V.